

## **Proposed Bylaw Amendment #7 – Councils**

### Current Bylaw Revised June 2009:

Council Bylaws

Article XII, Section 2, Relationship to National PTA and Oregon PTA

#### **SECTION 2.** Oregon PTA requirements of a Council:

a. Each council must have current copies of the following items on file at the Oregon PTA office annually:

1. Current officers list due by Nov. 1<sup>st</sup>
2. Standing rules due by Nov. 1<sup>st</sup>
3. Approved annual budget due by Nov. 1<sup>st</sup>
4. List of member units due by Nov. 1<sup>st</sup>
5. Federal Employer Identification Number (EIN) new councils only
6. Year-end financial statement due by Nov. 1<sup>st</sup>
7. Copy of Annual Audit Report due by November 1<sup>st</sup>
8. Copy of IRS 990 (if required to file) due by Nov. 30<sup>th</sup>
9. National PTA identification number (new councils only)
10. Copy of CT-12 (if required to file) due by Nov. 30<sup>th</sup>

### Proposed Change:

Council Bylaws

Article XII, Section 2, Relationship to National PTA and Oregon PTA

#### **Adding by November 30<sup>th</sup>**

#### **SECTION 2.** Oregon PTA requirements of a Council:

a. Each council must have current copies of the following items on file at the Oregon PTA office annually by November 30<sup>th</sup>:

1. Current officers list ~~due by Nov. 1<sup>st</sup>~~
2. Standing rules due ~~by Nov. 1<sup>st</sup>~~
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### Rationale:

\* This gives Councils one (1) unified deadline for required documents to be filed with Oregon PTA.