

The Purpose of this Guide

This guide is an instructional resource and should be used in conjunction with Oregon PTA trainings and National PTA resources put together by the Oregon PTA Board of Directors. It is not intended to replace training but to supplement it. One of the benefits of being affiliated with Oregon PTA is the organizational support and guidance available. It is important that your PTA is organized, efficient, and following the rules set forth by the Department of Justice and the IRS. This manual is designed to help you do just that. Information contained in this guide is subject to change. Each officer of a PTA unit should become familiar with the information contained inside this guide even if it does not pertain specifically to their individual office. All leaders are encouraged to reproduce any materials found in this guide as needed. If there are questions or concerns regarding the information in this guide, email or call the Oregon PTA office.

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Monday-Friday 9am-3pm
Closed on National Holidays
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